



International Organization for Migration (IOM)  
The UN Migration Agency

## Open to Internal and External Candidates

Position Title : **Internship – Outreach & Communication**  
Duty Station : **Berlin, Germany**  
Reference Code : **Intern-DE1-2018-18**  
Classification : **MSA**  
Type of Appointment : **3-6 Months; 40hrs/week**  
Estimated Start Date : **As soon as possible**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

### ***Context:***

Under the overall guidance of the Chief of Mission (CoM) and under the direct supervision of the Media and Communication Coordinator and in coordination with the Outreach Assistant (Starthilfe Plus), the intern will perform the following duties and responsibilities:

### ***Core Functions / Responsibilities:***

- Assists the Outreach Team in the implementation and evaluation of an outreach strategy with the objective to directly reach migrants in Germany, who could be interested in a voluntary return to their country of origin;
- Assists the Outreach Assistant (Starthilfe Plus) in maintaining contact with relevant organizations and institutions in Germany (e.g. diaspora organizations, MSOs, counselling centers) to increase awareness about voluntary return and provided support possibilities;
- Explores new channels of communication for migrants in Germany;
- In close coordination with the supervisor, assists in monitoring plans and activities with the relevant internal counterparts;
- Together with the team, develop, monitor and maintain the IOM Germany Facebook page;
- Performs any other duties that may be assigned by the immediate supervisor and/or CoM.

## ***Required Qualifications and Experience***

### **Education**

Student or graduate, preferably in Media Communication sciences, Marketing, Business or any other related discipline.

### **Experience**

- First experience in the field of communication and information dissemination, especially in the field of migration is an advantage;
- Experience with outreach to migrants and their respective groups and communities in Germany is an advantage;
- Proficiency with Microsoft Office applications, including Word, Excel, and PowerPoint as well as Outlook is required;
- First experience in the professional usage of social media.

### **Languages**

German and English (Fluent), Knowledge of other official IOM language or knowledge of a target group's language is an advantage, e. g. Dari/Farsi, Arabic, Serbian, Croatian, Albanian, Russian.

## ***Required Competencies***

The intern is expected to demonstrate the following competencies:

### **Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

IOM's competency framework can be found at this [link](#).

## ***Other***

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

This post is subject to local recruitment. Only persons holding a valid residence and work permit for Germany will be eligible for consideration.

## ***How to apply:***

Interested candidates are invited to submit their application including a CV and a cover letter not exceeding more than one page, relevant certificates and references by email to [HRDGermany@iom.int](mailto:HRDGermany@iom.int) (max 5 MB). Due to the volume of applications received, IOM Germany Human Resources will not be able to respond to all inquiries about the application status and will only contact shortlisted candidates.

## ***Contact***

International Organization for Migration / Germany  
Human Resources  
Ms Lisa Rauscher  
Email: [HRDGermany@iom.int](mailto:HRDGermany@iom.int)