



International Organization for Migration (IOM)

The UN Migration Agency

## Open to Internal and External Candidates

Position Title : **Internship Research & Data Evaluation**  
Duty Station : **Nuremberg, Germany**  
Reference Code : **Intern-DE1-2019-14**  
Classification : **MSA**  
Type of Appointment : **6 Months; 40hrs/week**  
Estimated Start Date : **As soon as possible**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

### ***Context:***

Under the overall guidance of the Chief of Mission (CoM) and the National Project Manager and Liaison Officer and under the direct supervision of the Senior Project Assistant (Research), the Intern will perform the following duties and responsibilities:

### ***Core Functions / Responsibilities:***

- Assists in cleaning and validation of survey data with Stata and MS Excel;
- Assists in the planning, preparation and execution of qualitative and quantitative research;
- Conducts literature research and collects country information on specific topics;
- Supports the visualization of data in Stata/Excel/PowerPoint for the final report and/or presentations;
- Assists in the proofreading of draft reports;
- Performs any other duties as assigned.

### ***Required Qualifications and Experience***

#### **Education**

Student or graduate; preferably in Political and Social Sciences, Development Studies, International Studies, Economics or any related discipline.

#### **Experience**

- Basic knowledge of survey methodology and quantitative and qualitative data collection methods;
- First Experience in descriptive statistics, analyzing and visualizing statistical and survey data would be an advantage;

- First Experience in research on migration and knowledge of German and EU migration policies is an advantage;
- Experience in working with international organizations is an advantage;
- Basic knowledge of data analysis software STATA/SPSS/R;
- Basic knowledge of MAXQDA or NVivo is an advantage;
- High level of computer literacy in MS Office products.

### **Languages**

Very good knowledge of spoken and written German; fluent in spoken and written English. Knowledge of other official IOM language is an advantage

### **Required Competencies**

#### **Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

#### **Core Competencies**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.

IOM's competency framework can be found at this [link](#).

### **Other**

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

This post is subject to local recruitment. Only persons holding a valid residence and work permit for Germany will be eligible for consideration.

***How to apply:***

Interested candidates are invited to submit their application including a CV and a cover letter not exceeding more than one page, relevant certificates and references by email to [HRDGermany@iom.int](mailto:HRDGermany@iom.int) (max 5 MB). Due to the volume of applications received, IOM Germany Human Resources will not be able to respond to all inquiries about the application status and will only contact shortlisted candidates.

***Contact***

International Organization for Migration / Germany  
Human Resources  
Ms Lisa Rauscher  
Email: [HRDGermany@iom.int](mailto:HRDGermany@iom.int)

***Posting period:***

11 September 2019 – 22 September 2019