



International Organization for Migration (IOM)

The UN Migration Agency

## Open to Internal and External Candidates

Position Title : **Internship – Migrant Health and Psychosocial Support**  
Duty Station : **Berlin, Germany**  
Reference Code : **Intern-DE1-2021-05**  
Classification : **MSA**  
Type of Appointment : **6 Months; 40hrs/week**  
Estimated Start Date : **15 March 2021**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

### ***Context:***

Under the direct coordination of the Senior Project Assistant (MHPSS) the incumbent will be supporting the activities of the Migrant Health and Psychosocial Support Team.

### ***Core Functions / Responsibilities:***

- Assists with the creation and mapping of German organizations specialized in mental health and psychosocial support services for a referral system included in the Help Concept for the Victims of the Colonia Dignidad;
- Assists with conducting data cleaning and analysis from internal and external quantitative and qualitative sources by using relevant statistical models or qualitative data analysis tools;
- Assists with the building of a network for the MHPSS unit, in particular with the advertisement and dissemination of IOM MHPSS projects among relevant stakeholders;
- Assists the team with daily tasks, organizing events, drafting agendas and correspondences;
- Prepares Notes for file (NFFs) of MHPSS-related meetings;
- Supports any other MHPSS-related activities as assigned by the Senior Project Assistant;
- Performs any other duties as assigned by the Head of PPSU.

## ***Required Qualifications and Experience***

### **Education**

Student or graduate, preferably in Psychology, Social Psychology, Social and/or Political Sciences, International Relations and/or Migration Studies or an equivalent combination of training and experience.

### **Experience**

- Previous work/internship experience on migration issues, psychosocial assistance and/or research is an advantage;
- Very good IT skills in standard MS products (Word, Excel, Power Point) as well as Outlook;
- Proven ability to conduct research, including expertise in descriptive statistics and experience in data collection;
- Excellent writing skills combined with the ability to draft clear and concise reports;
- Previous working experience in office / administration work.

### **Languages**

Fluency in English and German is required. Knowledge of Spanish or of other official IOM language is an advantage.

## ***Required Competencies***

### **Values**

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Managing and sharing knowledge continuously seeks to learn, share knowledge and innovate.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

### **Core Competencies**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.

- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

IOM's competency framework can be found at this [link](#).

### ***Other***

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa, and authorizations by the concerned Government, where applicable.

This post is subject to local recruitment. Only persons holding a valid residence and work permit for Germany will be eligible for consideration.

### ***How to apply:***

Interested candidates are invited to submit their application including a CV and a cover letter, not exceeding one page, as well as relevant certificates and references by email to [HRDGermany@iom.int](mailto:HRDGermany@iom.int) (max 5 MB).

Due to the large volume of applications we receive, only shortlisted candidates will be contacted.

### ***Contact***

International Organization for Migration / Germany  
Human Resources  
Lizzy Gwanihu  
Email: [HRDGermany@iom.int](mailto:HRDGermany@iom.int)